



# 2007 ANNUAL MEETING SURVEY

The purpose of this survey is to see how well the Technical Program Committee is doing and to get your ideas for improving next year's meeting. Please take a few minutes to answer the questions below. On November 10, we will conduct a random drawing from the completed surveys. The winner will be entitled to free 2008 HFES dues renewal. To enter, fill in your name and contact information on the reverse and return your completed form to HFES no later than **November 10, 2007**. Names will be removed prior to data entry and analysis. Return your completed survey to HFES Central or via mail or fax by **November 10**: HFES 2007 Annual Meeting Survey, P.O. Box 1369, Santa Monica, CA 90406-1369, USA; fax 310/394-2410. **THANK YOU!**

## PART 1: 2007 ANNUAL MEETING LOCATION AND DATE

1.....	2.....	3.....	4.....	5	NA
Totally		Neutral		Completely	Not
Dissatisfied				Satisfied	Applicable

1. Please rate your level of satisfaction with the following aspects of the 51st Annual Meeting using the 5-point scale above.

Meeting dates                       Meeting city                       Conference facilities  
 Hotel accommodations (please specify hotel): \_\_\_\_\_

If you did not stay at the conference hotel, please list the major reason(s) for your decision:  
 \_\_\_\_\_

Comments on meeting location and dates:  
 \_\_\_\_\_

## PART 2: ACTIVITIES AT THE 2007 MEETING

2. Using the 5-point scale shown above, please rate your **overall** level of satisfaction with the **entire** 51th Annual Meeting: \_\_\_\_\_

3. Using the 5-point scale shown above, please rate your current level of satisfaction with the following activities:

**Registration/Organization:**

On-site registration                       Online preliminary program/itinerary planning tool  
 Proceedings CD-ROM                       Online registration                       Final program  
 General help/information                       Mail-in/fax registration                       Daily newsletter  
 Session scheduling

**Technical Program:**

Overall **size/scope** of the technical program                       Overall **quality** of the technical program  
**Quality** of the:  Panel sessions                       Lectures/symposia                       Poster sessions                       Symposia  
 Opening Plenary Session                       Closing Plenary Session                       Demonstrations                       Invited addresses

**Professional Activities:** (refer to scale on page 1)

\_\_\_ Overall **size/scope** of professional activities      \_\_\_ Overall **quality** of professional activities  
**Quality** of the: \_\_\_ Technical Group meetings    \_\_\_ Technical tours      \_\_\_ Workshops  
                  \_\_\_ Career Center                    \_\_\_ Exhibits                \_\_\_ Networking opportunities

**Social Activities:** (refer to scale on page 1)

\_\_\_ Overall **quantity** of the social activities      \_\_\_ Overall **quality** of the social activities  
**Quality** of the: \_\_\_ Opening Reception      \_\_\_ Student Reception      \_\_\_ Sightseeing program

**Poster Sessions:** (refer to scale on page 1)

4. Did you attend or present at any of the poster sessions?  
\_\_\_ No (skip to Question 6)      \_\_\_ Yes (respond to Question 5)
5. Using the scale on page 1, please rate your level of satisfaction with the poster sessions in terms of:
- \_\_\_ *Availability* of authors during poster session (authors were present with their posters and available to interact with attendees during poster session)  
\_\_\_ *Length* of poster session (only one 90-minute session this year instead of two consecutive 90-minute sessions as in previous years)  
\_\_\_ *Thematic organization* of posters (posters from different technical groups were organized according to a common research topic area or problem domain)  
\_\_\_ *Layout* of exhibit area (enough room to walk around and view posters without being crowded)  
\_\_\_ *Amenities* in exhibit area (such as chairs or power cords for presenters, water for both presenters and attendees)

Comments on poster sessions: \_\_\_\_\_  
\_\_\_\_\_

**Exhibit Hall:**

6. How many times did you visit the Exhibit Hall at this meeting?  
\_\_\_ 0                    \_\_\_ 1-3                    \_\_\_ 4-6                    \_\_\_ More than 6 times
7. Using the scale on page 1, please rate the following:  
\_\_\_ Quality of exhibits                    \_\_\_ Relevance of exhibits to my work/interest
8. Please indicate your primary work sector (please select only one):  
\_\_\_ Academia                    \_\_\_ Government/military                    \_\_\_ Industry                    \_\_\_ Consulting/small business  
\_\_\_ Other (please specify): \_\_\_\_\_
9. Please indicate one answer that best describes you:  
\_\_\_ I am authorized to make small purchases (less than \$1,000) for my job.  
\_\_\_ I recommend candidate products and services for large purchases (> \$1,000) for my organization.  
\_\_\_ I evaluate candidate products and services for my organization.

**PART 4: PROFESSIONAL DEVELOPMENT AND WORKSHOPS**

**Professional Development:**

10. HFES recognizes the Society's role in the development of human factors/ergonomics professionals. Professional development (PD) topics presented at the Annual Meeting might include business issues such as finance and accounting or small business law or the development of basic professional skills such as computing, graphical displays, or written and oral presentation. **Please rate, on a scale from 1 (not at all interested) to 5 (very interested),** your interest in having the following PD topics presented as a half-day track or single session on Monday and the names of possible presenters.

a. PD issues for HF consultants; I would attend (insert ratings):  Half-day track  Single session  
Suggested presenter(s) \_\_\_\_\_

b. PD issues for HF managers; I would attend (insert ratings):  Half-day track  Single session  
Suggested presenter(s) \_\_\_\_\_

c. PD issues for HF faculty; I would attend (insert ratings):  Half-day track  Single session  
Suggested presenter(s) \_\_\_\_\_

d. Writing HF proposals; I would attend (insert ratings):  Half-day track  Single session  
Suggested presenter(s) \_\_\_\_\_

e. Entering HF careers; I would attend (insert ratings):  Half-day track  Single session  
Suggested presenter(s) \_\_\_\_\_

f. Other (please specify): \_\_\_\_\_  
I would attend (insert ratings):  Half-day track  Single session  
Suggested presenter(s) \_\_\_\_\_

**Workshops:**

11. Please rate, on a scale from 1 (*not at all interested*) to 5 (*very interested*), your interest in attending half-day or full-day hands-on, skill-building workshops on the following topics:

- Task analysis                       Statistics                       Safety analysis
- Display/GUI design                       Usability analysis                       Simulation methods
- Other (please specify): \_\_\_\_\_

Comments on seminars and workshops: \_\_\_\_\_

**PART 5: SUGGESTIONS FOR FUTURE MEETINGS**

12. Please rate, on a scale of 1 (*irrelevant*) to 5 (*extremely relevant*), the main reasons you attend HFES annual meetings:

- Technical sessions                       Social events                       Presenting your work
- Colloquia                       Networking with others                       Workshops
- Other (describe): \_\_\_\_\_

Additional suggestions for future meetings: \_\_\_\_\_

**PART 6: BACKGROUND INFORMATION**

13. Did you attend **all** days of the 51th Annual Meeting (October 1–5)?  No  Yes

14. If **NO**, which days did you attend? Check all that apply:  
 Monday  Tuesday  Wednesday  Thursday  Friday

15. HFES is considering lengthening the technical program to accommodate more presentations. Please rate your interest in the following options on a scale of 1 (*not at all interested*) to 5 (*very interested*) in attending events at these times.  
 Hold technical sessions on Monday in parallel with the workshops  
 Hold technical sessions on Friday afternoon

16. Please fill in the blanks: "I have attended \_\_\_\_\_ HFES annual meetings during the past \_\_\_\_\_ years, including this year."

17. Please fill in the blanks: "I have presented papers at \_\_\_\_\_ HFES annual meetings over the past \_\_\_\_\_ years."

18. Are you presenting at this year's annual meeting?  No  Yes

19. Are you a member of any HFES Technical Groups? If so, which ones?  
\_\_\_\_\_

Additional comments:  
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\_\_\_\_\_  
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\_\_\_\_\_  
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\_\_\_\_\_

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The following section will be removed before analysis of the data you provided. It will be used only for the random drawing of the HFES 2008 dues renewal prize. PLEASE PRINT CLEARLY.

**Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **E-mail Address:** \_\_\_\_\_